

COVID-19 Protocols for Custom Cleaning & Maintenance Crews & Personnel

Early Morning / Prep for the Day

- If you feel sick, call the office, stay home and monitor your symptoms.
- Have your temperature taken upon arrival to CCM. If you have a fever, you will be sent home.
- Prior to heading out for the day, make sure you are properly stocked with your daily PPE: Masks, Gloves, Hand Sanitizer, and Shoe Coverings (if applicable)

Day Work / Travel/ Breaks & Lunch / Social Interaction

- When traveling in a crew, social distancing must be adhered to. The passenger must be in the back seat, diagonal from the driver and all occupants must be wearing masks
- We suggest NO stops between assignments, but if you must stop please use caution to protect yourselves and others.
- Use caution at drive-thru's and other quick stops for lunch & breaks.
- No "one on one" contact with anyone at any store, stop or customer's home without proper distancing.
- Remember to avoid face touching throughout the day. Health officials are also advising us to wash our faces when we wash our hands.
- Maintain a 6-foot distance with all home occupants and any encounters with the public.
- Wear the necessary PPE while cleaning your assignments.
- Wipe down all equipment between cleaning stops.
- Wipe down all touch points in your vehicles (steering wheel, door handles, gearshift, turn signal, radio, etc.)
- Immediately wash hands and face or use hand sanitizer after leaving each home or stop.

- **IMPORTANT:** *If you believe, or a customer informs you, that there is illness with the family, you are to leave immediately and notify the CCM office. Please use your best personal judgement to keep yourself safe.*

Arrival back at CCM

- Wipe down all equipment (vacuum, tools, seats, seat belt retractors, steering wheel, door handles, etc.) upon return to CCM
- Drive home safely and enjoy your evening!
- Wash your uniform nightly.

30 DAYS TO SLOW THE SPREAD

Listen to and follow the directions of your **STATE AND LOCAL AUTHORITIES**.

IF YOU FEEL SICK, stay home. Do not go to work. Contact your medical provider.

IF YOUR CHILDREN ARE SICK, keep them at home. Do not send them to school. Contact your medical provider.

IF SOMEONE IN YOUR HOUSEHOLD HAS TESTED POSITIVE for the coronavirus, keep the entire household at home. Do not go to work. Do not go to school. Contact your medical provider.

IF YOU ARE AN OLDER PERSON, stay home and away from other people.

IF YOU ARE A PERSON WITH A SERIOUS UNDERLYING HEALTH CONDITION that can put you at increased risk (for example, a condition that impairs your lung or heart function or weakens your immune system), stay home and away from other people.



For more information, please visit
CORONAVIRUS.GOV

DO YOUR PART TO SLOW THE SPREAD OF THE CORONAVIRUS

Even if you are young, or otherwise healthy, you are at risk and your activities can increase the risk for others. It is critical that you do your part to slow the spread of the coronavirus.

Work or engage in schooling **FROM HOME** whenever possible.

IF YOU WORK IN A CRITICAL INFRASTRUCTURE INDUSTRY, as defined by the Department of Homeland Security, such as healthcare services and pharmaceutical and food supply, you have a special responsibility to maintain your normal work schedule. You and your employers should follow CDC guidance to protect your health at work.

AVOID SOCIAL GATHERINGS in groups of more than 10 people.

Avoid eating or drinking at bars, restaurants, and food courts — **USE DRIVE-THRU, PICKUP, OR DELIVERY OPTIONS.**

AVOID DISCRETIONARY TRAVEL, shopping trips, and social visits.

DO NOT VISIT nursing homes or retirement or long-term care facilities unless to provide critical assistance.

PRACTICE GOOD HYGIENE:

- Wash your hands, especially after touching any frequently used item or surface.
- Avoid touching your face.
- Sneeze or cough into a tissue, or the inside of your elbow.
- Disinfect frequently used items and surfaces as much as possible.

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School operations can accelerate the spread of the coronavirus. Governors of states with evidence of community transmission should close schools in affected and surrounding areas. Governors should close schools in communities that are near areas of community transmission, even if those areas are in neighboring states. In addition, state and local officials should close schools where coronavirus has been identified in the population associated with the school. States and localities that close schools need to address childcare needs of critical responders, as well as the nutritional needs of children.

Older people are particularly at risk from the coronavirus. All states should follow Federal guidance and halt social visits to nursing homes and retirement and long-term care facilities.

In states with evidence of community transmission, bars, restaurants, food courts, gyms, and other indoor and outdoor venues where groups of people congregate should be closed.